

# Grantham Parish Council

Dear Councillor,

## **ANNUAL GRANTHAM PARISH COUNCIL – NOTICE OF MEETING**

You are summoned to attend the Annual Meeting of Grantham Parish Council at The Ball Room, Grantham Arts Centre, St Peter's Hill, Grantham, NG31 6PY on Tuesday 14 May 2024 at 7.00pm. Herewith is attached the agenda for the purpose of transacting the following business.

# Agenda

1. **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
2. **To elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office**
3. **Apologies for absence**
4. **To receive any declarations of interest from Members**
5. **To consider the designation of Town Council status and designation of the Chairman and Vice-Chairman as Mayor and Deputy Mayor** (Pages 3 - 6)  
*(Advice note from the National Association of Local Councils attached)*
6. **To consider use of a logo or emblem for the Council**
7. **To appoint a Clerk to the Council**
8. **To approve the Council's Standing Orders**
9. **To approve the Council's Financial Regulations**
10. **To adopt the Local Government Association Model Councillor Code of Conduct**  
*Further information below:*  
  
[Local Government Association Model Councillor Code of Conduct 2020](#)  
[| Local Government Association](#)
11. **To establish a Personnel Committee and any other Committees and confirm respective appointments** (Pages 7 - 22)  
*(Two advice notes from the National Association of Local Councils attached)*

12. **To consider membership of the National Association of Local Councils and Lincolnshire Association of Local Councils** (Pages 23 - 53)  
*(Three documents from the Lincolnshire Association of Local Councils attached)*
13. **To confirm the date of the next meeting**
14. **Any other business**